

## ENVIRONMENTAL POLICY

The activities of the COS Group Ltd. are as follows:

Delivery and installation of Business Interiors; Graphic Design and lithographic Printing; Stocking and Wholesaling of Office Equipment and Supplies, including Stationery and Electronic Office Supplies.

The COS Group believes that concern for the environment should be a fundamental part of its business. The company will strive to attain a satisfactory balance between economic, social and environmental responsibilities, and will commit adequate resources to achieve environmental improvements.

The COS Group are committed to environmental improvements and aim to achieve the following:

- ◆ To fully comply with all relevant legislative and regulatory requirements affecting their operation.
- ◆ Where possible to utilise recycling opportunities for all applicable wastes through segregation of waste and use of a collection scheme.
- ◆ Whenever possible to be environmentally considerate when selecting printing products and will whenever possible utilise renewable sources.
- ◆ To minimise use of natural resources by implementing water and energy efficiency measures.
- ◆ Preventing pollution from all aspects of company activities, especially through appropriate handling of wastes and understanding on site drainage.
- ◆ Provide training for members of staff in order to raise awareness and encourage good environmental practice.

To comply with this policy the COS Group will implement an Environmental Management System (EMS) that meets the requirements of the Green Dragon Environmental Standard to Level 3. This policy will be made available to all interested parties and will be reviewed annually to ensure continual improvement.

**Signed:** .....

**Date:** .....

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